Nachfolger (Pvt.) Ltd.

<u>Corporate Universal Member P.M.E.X – MEM327</u>

Automated Direct Funds Model (ADFM)

Introduction to ADFM

The whole process of funds deposit and withdrawal is being automated with ADFM, which was introduced on 7th March, 2022.

From 1st April, 2022 and onward, the previous Direct Funds Model (DFM) is being STRICTLY DISCONTINUED.

What are the Changes in ADFM?

- No need to place Funds Deposit request in Back Office (BO) Portal, or share snaps of transaction, cheque and bank deposit slip with PMEX at <u>funds@pmex.com.pk</u>.
- Use of Meezan Bank account PK08MEZN0001070103648355 IS <u>STRICYLY PROHIBITED</u> for deposit from 1st April, 2022.
- To avoid accidental deposit, please immediately remove the above PMEX Meezan bank account as beneficiary from your banking app.
- Clients can now deposit funds using ADFM from any of their bank accounts, even joint accounts, so long as the title of bank account is the same as that of the trading account with Nachfolger.
- All Deposits and Withdrawals will now be processed only through Muslim Commercial Bank (MCB).

Salient Features of ADFM

- DIRECT DEPOSIT OF CASH TO PMEX IS STRICTLY PROHIBITED, EVEN IN ADFM.
- 3RD Party Deposits, from any individual or entity other than the PMEX account holder, is STRICTLY PROHIBITED IN ADFM as well.
- Clients can use the following modes / instrument types for deposit of funds, under ADFM:-
 - 1. Online Transfer from any Pakistani bank registered with SBP.
 - 2. Crossed Cheque, Pay Order or Demand Draft favoring "Pakistan Mercantile Exchange Limited", can be deposited in any nearest branch of MCB.
- For depositing Cheque, Pay Order or Demand Draft, ONLY a specialized deposit slip "MF-71" will be used by PMEX clients, which is available Online, and at all branches of MCB.

Recommendation

The <u>easiest and most efficient</u> way to deposit funds in your PMEX trading account through ADFM is via Online Funds Transfer.

To avail this facility, clients are encouraged to get Online / E-Banking enabled for their bank accounts they want to use for deposit at PMEX.

Clients will easily be able to transfer 2-5 Million Rupees per day, online to their PMEX trading accounts, depending on their bank's daily transfer limit.

Most banks allow the management of daily transfer limits within their online banking portals, otherwise, you can call the bank's helpline to check or enhance your daily online funds transfer limit.

How to Deposit Funds via ADFM

We will discuss each method of funds deposit, one by one.

1. Online Transfer

- Login to Back Office Portal (https://mportal.pmex.com.pk/) and visit Client Profile.
- Copy the 24 Digit MCB Sub Collection Account (SCA) IBAN # appearing in your Client Profile in Back Office. (This is a virtual account, only to be used for deposit of funds at PMEX).
- The MCB SCA will be unique for every PMEX trading account, even for traders having multiple accounts with different PMEX brokers.
- In case your SCA is not visible in Client Profile, please immediately contact us at nachfolger.pk@gmail.com, so the process can be initiated, and it could take 7-10 working days.
- For newly opened accounts, MCB SCA issuance will take 7-10 banking days. Till that time, clients may use Check, Pay Order or Demand Draft for deposits.
- Visit your Online Banking portal / app, and add the 24 Digit MCB SCA as a beneficiary, just like you would add any other beneficiary for making an online payment from your bank account.
- The title of the MCB SCA should be exactly the same as your trading ID, for example 203270 _ _ _ (last 3 digits will be unique for each client).
- Transfer the desired amount from any bank account, bearing your own title, to the 24 Digit MCB SCA you added as beneficiary.
- Funds transferred to MCB SCA will reflect automatically in your trading account, and Back Office General Ledger, within 30 minutes of the transaction.

2. Crossed Cheque / Pay Order / Demand Draft

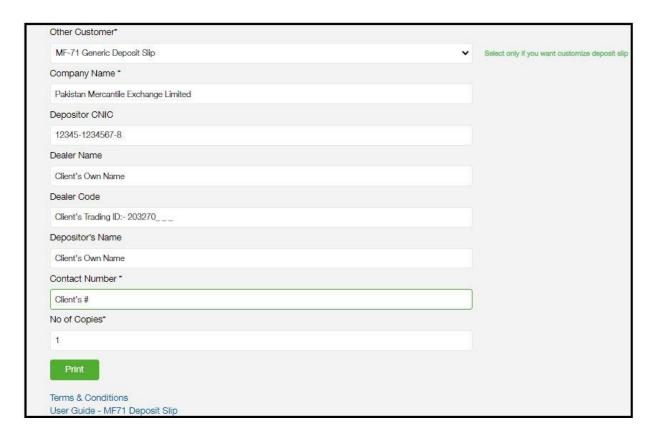
- Client will prepare a Crossed Cheque, Pay Order or Demand Draft, favoring "Pakistan Mercantile Exchange Limited", NTN of PMEX is 1457095-5, in case the bank asks for it.
- Client will visit any nearest branch of MCB, and use a SPECIALIZED DEPOSIT SLIP called "Collect Plus Deposit Slip", whose code is "MF-71". This specialized deposit slip is available online at this link:-(https://www.mcb.com.pk/digital-deposit-slip/deposit-slip-mf-71)
- This slip is also available at all branches of MCB. Clients are encouraged to take a print out of a pre-filled MF-71 deposit slip, to avoid any inconvenience at the branch.

To pre-fill the MF-71 special deposit slip, visit this link:-

https://www.mcb.com.pk/digital-deposit-slip/deposit-slip-mf-71

Press the blue colored "I have read & accept T&Cs" button to proceed with filling the MF-71 special deposit slip.

A sample of the data you will fill in each field is displayed in the image below:-



After filling each field with the explained info, you will click the green "Print" button.

A 3 page deposit slip will be generated, with these sections:-

- i. Bank Copy
- ii. Customer Copy
- iii. Cash Denomination Copy (Not applicable as Cash Deposit is STRICTLY PROHIBITED)

Verify that you have filled all the information correctly. Once sure, scroll down to the 3rd and last page of the deposit slip, and press the "Printer" icon on the lowest right corner of page 3.

In the "Destination" drop down list, you will have 2 main options:-

- a. Save as PDF (Select if you don't readily have a printer connected)
- b. Directly select your printer, if available and the 3 page MF-71 slip will be printed out.

Once you have a print of the slip, you can fill all the remaining mandatory fields by hand, through a ball pen.

The mandatory fields for each page are explained below:-

S/No.	Mandatory Field	Info to fill
1.	Branch Name	GTB Shaheen Complex
2.	Branch Code	0069
3.	Company Name	Pakistan Mercantile Exchange Limited
4.	TBD Company Name	PMEX
5.	Dealer Code	Trading ID, for e.g:- 203270
6.	Dealer Name	Trading Account Title / Client's Name

This is a sample of how a correctly filled MF-71 specialized deposit slip should look like:-

کولیکٹ پلس ڈِپازٹ سلپ / Collect Plus Deposit Slip

No. 100000571 Bank for Life Branch Name / / & CTB Shaheen Complex Branch Code / 4/2/2, 0 0 6 9 Date / 5/4 D D M M Y Y Y Y For Credit of (Company Name) / الَيُ الِي لَهِي كَامِ اللَّهِ اللَّ 🗌 Internal bank transfer / امرًا فل مِنك رُّمَا أَسْرُ يى / Cheque كِشْ / Deposit Type فَيَارَثُ كُي قُتْم / Cheque في المنظمة المن سقامی المحاسبات _ريغرينس/ انوائس نمبر / Ref/invoice No Dealer Name / الكراباع (Trader's Name as per CNIC) Dealer Code / 弘 203270000 (Trading ID) جاری کرنے والے یعک کانام / Drawn on Bank چک نبر ا Cheque No Date / ざゖ Pay Order or Demand Draft. was prepared. کل رقم / Total Amount PKR (Enter Amount) (Fill the instrument amount in words) رقر (لتفون بين / (Fill the instrument) Mr XYZ (Trader's Name as per CNIC) ئېارت دېدىغا ئام ا MCB (# <u>O3320000000</u> (Trader's Cell) ئيازٹ وينده کا رابط نهر ا Transaction BANKING Depositor's CNIC or Passport Number / لهازت دينده کا شافق کارڙيا پامپيرٽ قبر (Trader's CNIC #) (Non-Account Holder) PMEX_رقم جمح کروائے کا مقصد / Purpose of Deposit _

(Trader's Signatures as per CNIC)

المازث ومنده کے ومتحل / Depositor's Signature

Note: All fields should be filled for accurate MIS MF-71(PP-1/2010/1)

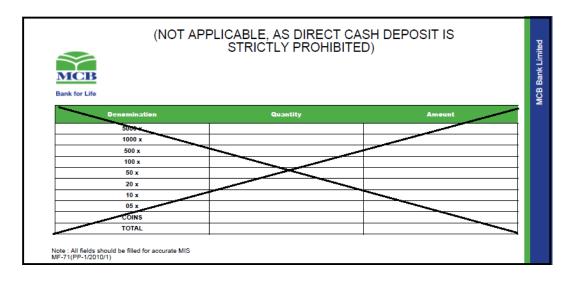
Stamp & Signature of Authorised Officer / مجاز افسری مجراور وستحط

Bank Copy / ಚ್ರು

After filling the Bank Copy, fill the Customer Copy exactly according to the Bank Copy.

(TO BE FILLED EXACTLY AS PER THE BANK COPY COVERED ABOVE)				
كوليكٹ پلس ۋِيازٹ سلپ / Collect Plus Deposit Slip				
MCB		sr# No.	100000571	
Bank for Life		31.11		
مِراقُ الله الله Branch Name / مِراقُ الله الله	Branch Code / 3/ É/2	Date / 🐉 D D	M M Y Y Y	
For Credit of (Company Name) / جان المراكبة المر	Pakistan Mercantile Exchange Limited TBD (ر کی کو کا Company Code /	S. S. S.	
, , , , , , , , , , , , , , , , , , , ,				
ريغريض / الواض غير / Ref/Invoice No /	Cheque کین / Cash شازت کی قدم / Deposit Type فیازت کی قدم / Deposit Type	ى/Local/ بكب/	المُرْمَل رِيمَك (السنر / rank transfer عنا منا	
		☐ Outstatio		
Dealer Name / إدارة Mr XYZ Dealer Code / الأرادة Dealer Code /				
چک نیر ا Cheque No	جاری کرنے والے پیک کانام / Drawn on Bank	Date / Elt	Amount / 3	
		1	1 1	
	Total Amount / 201		PKR	
Amount (in words) / درقرانظی می	Total Amount / んが		PKR	
		-	PKR	
Bank Charges / جارع الج		- -	PKR	
Bank Charges المجارية إلى المراجع Depositor's Name المبادث ومساقا على Mr XYZ		<u>М</u> СВ		
Bank Charges ا چک چاریز Mr XYZ Depositor's Name ا فیارٹ دیستانا ما Mr XYZ Depositor's Contact Number ایران دیستان براید کیم ا		Tran	saction	
Bank Charges ا چک چاریز Mr XYZ Depositor's Name ا فیارٹ دیستانا ما Mr XYZ Depositor's Contact Number ایران دیستان براید کیم ا	320000000 ئازىڭ دېرىدا كا شامالى كا مالىلى (كا يارىڭ دېرىدا كا شامالى كا مالىلى (كا يا يا يى كا يا يا يا يى كا يا يا يى كا يا يى كا يې	Tran	saction	
Bank Charges المجلس بهاريخ Mr XYZ Depositor's Name المبارث وصدقاها Mr XYZ Depositor's Contact Number المبارك أمر Depositor's Contact Number المبارك أمر الم Depositor's CNIC or Passport Number المبارك أمر الم Non-Account Holder) Purpose of Deposit المبارك المستمد الم Depositor's CNIC or Deposit المبارك ال	320000000 ئازىڭ دېرىدا كا شامالى كا مالىلى (كا يارىڭ دېرىدا كا شامالى كا مالىلى (كا يا يا يى كا يا يا يا يى كا يا يا يى كا يا يى كا يې	Tran	saction	
Bank Charges ا چک چاری Mr XYZ Depositor's Name ا فیارٹ صفاعام Mr XYZ Depositor's Contact Number ا فیارٹ رصناکا برایل ایر ا Depositor's CNIC or Passport Number ا باسورٹ تیر (Non-Account Holder)	320000000 ئازىڭ دېرىدا كا شامالى كا مالىلى (كا يارىڭ دېرىدا كا شامالى كا مالىلى (كا يا يا يى كا يا يا يا يى كا يا يا يى كا يا يى كا يې	Tran	saction	

After filling the Customer Copy, just cross the 3rd page of the MF-71 slip, as it is only applicable for cash, AND CASH DEPOSIT IS STRICTLY PROHIBITED.



Once filled, proceed to the Check / Pay Order / Demand Draft deposit counter, and handover the deposit instrument along with the MF-71 slip.

The banker will accept your deposit slip and the deposit instrument, and handover a stamped Customer Copy of the slip for your record.

As soon as the deposit instrument is cleared (2-3 banking days at max, for non MCB deposit instruments), funds will automatically be allocated to your trading account.

No need to send the snap of deposit instrument (Check, Pay Order or Demand Draft), or the bank slip to PMEX.

Note:-

In case there is any conflicting guidance you receive at the MCB branch that you visit, please ignore that and strictly follow the procedure explained in this guide.

Recommendation:-

We would like to reiterate that the deposit mechanism for instruments (Check, Pay Order and Demand Draft) is somewhat complicated under ADFM.

So, all clients are urged to immediately activate their e-banking / online banking facility and use the simpler, online mechanism for deposit under ADFM.

Bank Charges on Deposit:-

- Rs.28.25 per successful deposit transaction
- Rs.56.50 for every returned /dishonored instrument

The bank charges on deposit transactions will reflect in the client's General Ledger (GL) in Back Office.

Procedure for Withdrawals:-

The procedure for withdrawals under ADFM remains exactly the same, which was being followed in Direct Fund Model (DFM).

- Client will initiate funds withdrawal through Back Office portal.
- Broker will approve the client's withdrawal.
- Funds will be transferred online to the bank account listed in the Client Profile, within 2 banking days.

Bank Charges on Withdrawals:-

From MCB to MCB	No Charge
From MCB to Any Other Bank (Up to Rs.100,000)	Rs.28.25 per withdrawal
From MCB to Any Other Bank (Above Rs.100,000)	Rs.50.85 per withdrawal

The withdrawal amount which client will receive in the bank account will be lessened to the tune of the above bank charges.

Video Guides on ADFM:-

Funds Deposit Process Online https://www.youtube.com/watch?v=PuZYzB879Sq

Funds Deposit through Check, Pay Order or Demand Draft https://www.youtube.com/watch?v=L1kVW6Pm0hM

Funds Withdrawal Process

https://www.youtube.com/watch?v=CSkGTsD-EtA

For any further queries or concerns, please reach out directly to us at nachfolger.pk@gmail.com, or drop a What's App message @ 0332-9609919.

Thank You